Visiting Medical Elective Student Information Package

1. General Information
   a. Registration Day
      i. Registration will take place at McMaster University, Michael G. DeGroote Centre for Learning and Discovery (MDCL) in Room 3101 @ 8:30am on the FIRST DAY of your elective.
      ii. If the first day of your elective falls on a holiday Monday, then please note that registration will take place the following day at 8:30am.
   b. Immunization Forms
      i. It is the students responsibility to ensure that the visiting electives office has all immunization records (including any required updated documentation). Students attending a medical school within Ontario do not need to complete immunization forms.
      ii. Please note that students who have not been cleared by our physician will not be allowed to start their elective.
   c. Visiting Electives Office Contact Information
      i. For any general questions or concerns regarding your elective, please do not hesitate to contact the visiting electives office via email at @mdelect@mcmaster.ca or by phone at 905.525.9140 ext. 20256 or / ext. 21134
      ii. For specific questions regarding the elective, such as elective location, schedule, etc. please contact the department/preceptor directly.

2. Pagers
   a. McMaster, Juravinski, St. Joseph’s and Hamilton General:
   b. Please note that there are loaner pagers available to visiting students if needed.
   c. Students completing electives at McMaster, Juravinski or Hamilton General can pick up pagers from the Telecommunication office at McMaster
      i. The Telecommunications office is on the first floor of the McMaster Hospital, behind the red elevators.
   d. Students completing electives at St. Joseph’s Hospital are not able to sign out pagers.
3. **Scrubs**
   
a. Students will access scrubs from the ScrubEx machine located on the 4\textsuperscript{th} floor of the MUMC hospital:

b. How to get to the hospital (4\textsuperscript{th} floor of MUMC) from the Visiting Electives Office?:
   
   - Follow the **ORANGE** arrows on map #1 (on page 7 of this package) to the elevators
   - Take the elevator down to the 2\textsuperscript{nd} floor
   - Once on the second floor, please follow the arrows on map #2.
   - Once around the corner, walk across the ‘sky-walk’ – this will bring you into the hospital. When you enter the hospital from the sky walk, you will be entering into the **BLUE**
   - Please see map #3 for directions on how to find the **RED** section of the hospital from the 2\textsuperscript{nd} floor.
   - Once you are in the **RED** section of the hospital and take the elevators to the 4\textsuperscript{th} floor.
   - Once you step out of the elevator, you will notice a sign hanging ahead of you/to the right, labelled “\( \rightarrow 4B1, 4B2\)”
   - Follow this arrow and turn **right** down this hall
   - Take the next immediate **right**
   - Take the next **right**
   - The ScrubEx machine is directly across from the OB/GYN \( \rightarrow \) Maternal Fetal Medicine Clinic.

4. **Dictation**
   
a) Hamilton Health Sciences Hospitals (McMaster, Juravinski, and Hamilton General):

b) To obtain a dictation number while at any of the Hamilton Health Sciences Hospitals you need to call the Medical Transcription office at (905) 521-2100 Ext. 73838.

c) St. Joseph’s Hospital: To obtain a dictation number while at St. Joseph’s Hospital please go to the computer room, G507, located on the 5\textsuperscript{th} floor of the Mary Grace Wing, with your photo ID to pick up your password information.
5. MediTech Access
   
a. Your elective supervisor/ Elective Contact or a designate in their department is responsible for obtaining Meditech access on your behalf. Please make sure that you have completed the Confidentiality form and returned it to your placement contact.

6. White Coats
   
a) There are short white coats available in the Health Sciences bookstore which is located on the first floor of the McMaster hospital, in front of the red elevators, just outside of the cafeteria.

b) Please check with the department/supervisor that you will be working with to see if you require a short white coat for that elective.

7. Parking
   
a. Hamilton Health Sciences Hospitals (McMaster, Juravinski, and Hamilton General):
   
b. There are discount rates available for visiting students to park at any at any of the Health Sciences Hospitals. After you register with us you can take your ID badge, along with a copy of your confirmation letter to the Parking Office at McMaster Hospital to arrange this.

c. The discounted rate is $53.50/2 weeks or $102/4 weeks. The regular price is $20/day.

d. The parking office is located in the underground parking lot of the McMaster Medical Centre. Please note this is the Parking Office for all 3 hospitals and you can only make parking arrangements at this location.

e. St. Joseph’s Hospital: There is a discount rate available for visiting students. After you register with us you can take your ID badge, along with a copy of your confirmation letter to the Parking Office at St. Joseph’s hospital to arrange this. Parking at the Fontbonne building behind SJH (there is a covered walkway between this parking lot and the hospital) access off James Street.

f. The discounted rate is $45.00/2 weeks or $95/4 weeks. The regular price is $25.00/day.

g. Street Parking - A number of the streets surrounding SJH have metered 1-3 hour parking. Some streets within a 10-15 min. walk have free parking – carefully read signs for seasonal or monthly restrictions.
8. **Transportation**
   a. Students are responsible for their own transportation to their elective. We suggest using the [Google Maps](https://www.google.com/maps) directions to easily find your location by car, bus (tells you the bus #’s to take to your destination) bike and/or walking.

9. **Directions/Locations**
   a. **McMaster University**
      i. 1200 Main Street West
         Hamilton, ON
         Canada, L8N 3Z5

   b. **St. Joseph’s Hospital (Charlton Campus)**
      i. 50 Charlton Avenue East
         Hamilton, Ontario
         Canada, L8N 4A6
         Automated: [905-522-1155](tel:905-522-1155)
         Switchboard: [905-522-4941](tel:905-522-4941)
      ii. **Public Transit Instructions**
          Route #: 20, 21, 22, 23, 24, 25, 36, 27, 33, 35
          Depart at bus stop: James at Charlton
          For bus stop times and more information call: 905-527-4441

   c. **St. Joseph’s Hospital (King Campus)**
      i. 2757 King Street East
         Hamilton, Ontario,
         Canada L8G 5E4
         [905-522-1155](tel:905-522-1155)
      ii. **Public Transit Instructions**
          Route: 05 – Delaware towards Jones at King
          Depart at St. Joseph’s Ambulatory at King
          For bus stop times and more information call: 905-527-4441

   d. **St. Joseph’s Hospital (West 5th Campus)**
      i. 100 West 5th Street
         Hamilton, Ontario,
         Canada L9C 0E3
         [905-522-1155](tel:905-522-1155)
      ii. **Public Transit Instructions**
          Route #: 20, 21, 33, 35
Depart at bus stop West 5th at Fennel
HSR Link: http://www.busweb.hamilton.ca:8008/
For bus stop times and more information call: 905-527-4441

e. Hamilton General Hospital
   i. 237 Barton St. East
      Hamilton, Ontario, Canada
      L8L 2X2
      905-521-2100

f. Chedoke Hospital
   i. (includes Wilcox, Holbrook, Evel, Ewart buildings)
      Sanatorium Road
      Hamilton, Ontario, Canada
      L9C 1C4
      905-521-2100


g. Juravinski Hospital
   i. 711 Concession St.
      Hamilton, ON
      Canada L8V 1C3

h. Juravinski Cancer Center
   699 Concession Street
   Hamilton, Ontario, Canada
   L8V 5C2
   905-387-9495

i. St. Peter’s Hospital
   i. St. Peter’s Hospital
      88 Maplewood Avenue
      Hamilton, ON
      L8M 1W9
   ii. From Toronto:
      Travel West on QEW
      Exit onto Hwy. 403 to Hamilton/Brantford
      Exit onto Main St. E (Hwy. 8)
      Turn Right onto Sherman Ave.
      Turn Left onto Maplewood Ave. (St. Peter’s is on your right hand side)
   iii. Parking and Rates click here
   iv. Public Transit
V. For information on Bus Routes and Schedules please click on http://www.hamilton.ca/CityServices/Transit/CurrentSchedules/ or call HSR at 905-527-4441
You are here (visiting electives office)

Take elevator to 2nd floor